G. R. S. [IX-5]

Previous references.

Pris 47-17(1-2) 191 8
D. 43 Eng dated 29-1-18
D. No 738-787 Eng 29 (Pris)
Later references. 8-4-18

File No. 47-18

Serial Nos. 1-2

Political

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1-2

Part B for Feby 19

SUBJECT.

Notes of Inspection of the Bangalore Central Jail by the Inspector General of Prisons in Person

Jail

From the D. G. Prisons
No 215/89-07 & 22-1-1919

Forwarding his notes of inspection of the Bangalore Jail during Dec 1918 and states that a copy thereof has already been sent to the Jail Suptt for necessary action.

From Nesame
No 618224 & 22-2-19

Records with certain observations etc

Communication from the D.G. Prisons forwarding his notes of inspection of the Bangalore Jail during Dec 1918

R. S. III-1]

1918.

978

GENERAL AND REVENUE SECRETARIAT

(Pris)

NOTES.

File No. 47–18

FILE HEADING.

Notes of inspection of the B. C. Jail by the D. G. of Prisons

om

The D. G. of Prisons in Mysore.

No. 215/89-07 Dated 22. 1. 1919 Received 24-1-19.

ary No. 9787 Enclos. one Spare Copies. — [Serial No.]

BRIEF ABSTRACT OF LETTERS.

Forwards a copy of his notes of inspection of the B. C. Jail, during Dec 1918, & states that a copy thereof has already been sent to the Jail Supdt for necessary action

NOTES AND ORDERS.

Subd for favour of perusal.

2) Kind attention is invited to answers to questions Nos 21, 25, 26, 27, 30, 33, 35, 38, 72, 73 of the notes.

SGR 25/1

3) Please put up this G. O. regd to in this S. & I. letter Dm. 29/1

s—First Sheet.

9787

G. R. S. III-2]

General and Revenue Secretariat.

Pris File No. 47 of 1918.

Serial No.

4) The collection containing G.O. No. 4680/Pris 47-17-1 d/ 16-5-1918 and a spare copy of G.O. No. 43/E.A.G. d/ 29-1-1916 flag-marked T & P are put up.

SCR 30/1

5) Submd for perusal.

6) If appd, the explanations of the officers concerned for the omissions noticed in the report will be called for.

Temp. Member) D. M. 31/1

No. The irregularities pointed out are not serious.

Draft a letter to the S. P. drawing his attention to the remarks ~~contained~~ in the Inspection Report and requesting him to send the explanations of the officers concerned.

11/2

Draft D. M. 12/2

Submd with draft.

SCR 14/2

14/2

Sd D. M. 14/2

2904 6.2.19

G. R. S. III-2]

General and Revenue Secretariat. | Pers File No. 47 of 1918.

Serial No.	
2	To the S. P. of Parsons No 9 18.224 dt 22.2.1919 Records with certain observations the communication from the S.P.'s Police Parsons Boarder. a extract of his notes of inspection of the B.C. Jail during December 1918

Pris. 3]

Pris 147-18-1

No. 215/89-07 Enc/ **Office of the Inspr.-Gen. of Prisons in Mysore,**

Dated Bangalore, 22nd January 191 9.

FROM Rajakaryapravina Rao Bahadur,
T.V. Arumugam Mudaliar, Esquire, M.B., C.M.,
Inspector-General of Prisons
in Mysore, Bangalore.

To

C.S. Balasundaram Iyer, Esquire, B.A.,
Chief Secretary to the Govt of H H the Maharaja of Mysore,
Bangalore.

SIR,

As required under para 2 of Government Order No. J.4680 Pris 47-17-1 dated 16th May 1918, I have the honor to forward herewith, a copy of notes of inspection of the Bangalore Centr Jail, held by me on 9th to 14th and 30th December 1918, in acc ance with Government Order No. 43/E.A.G. dated 29th January 19 and to state that a copy of the same has been forwarded to the Superintendent of the Jail for necessary action.

I have the honor to be,
Sir,
Your most obedient servant,

T.V. Arumugam

Inspector-General of Prisons.

1919

FROM 4493

THE INSPR.-GEN. OF PRISONS
IN MYSORE, BANGALORE.

To The Chief Secy to
Govt of Mysore

Dated 22nd January 19

Despatched —— do ——

Received

General No. 215

No. 89-07

Enclosure No. One.

Forwards a copy of
Notes of inspection of
B & gaol, held by
Inspector-General of
Prisons, during Dec 1

PROTE
24 JAN 1919

Detailed inspection of the Bangalore Central Jail held by the Inspector-General of Prisons in Mysore in accordance with Government Order No. 43/E.A.G. dated 29th January 1916.

Dates of inspection:- 9th to 14th and 30th December 1918.

General.

(1) What is the capacity of the Jail?	Jail can accommodate 882 pri soners. (820 Males & 62 fema
(2) What is the population of the Jail on the day of visit; males and females separately?	Males, females and total. 702 , 38 and 740.
(3) What arrangements exist for conservancy and drainage?	Dry earth system of conservar is in vogue and is working sat: factorily. There are undergrou and surface drains for removing sewage and rain water.
(4) Is the water supply wholesome and sufficient?	Yes.
(5) Are articles of rations good in quality and issued and distributed according to prescribed scales?	Yes.
(6) How do prisoners appear in health and in person (cleanliness)?	Healthy and clean.
(7) Are their clothing and bedding sufficient and clean?	Yes.
(8) Is there a table of task prescribed for each industry and labour exacted according to the table and is any prisoner suffering from excess of work?	Tables of task prescribed f each industry in part II of of the Jail Manual, are not carri out and no prisoner is su.feri from excess of work.

9)- What separation of classes exists?

(a) Are habituals separated both by day and night, from casuals? — Separated only by nights.

(b) Are juveniles separated from adults, both by day & night? — Yes.

(c) Are female prisoners thoroughly screened from males? — Yes.

Buildings.

10) What is the condition of Jail buildings? — Old. Require constant repairs.

11) What is the condition of Hospitals, Quarantine and Segregation sheds? — Good.

12) Is accommodation sufficient and suitable for office? Are the rooms and the premises kept clean? — Suitable. The office room is now being extended for want of accommodation.

Inspection of office.

13) Is an attendance register in use? — Yes.

Is the attendance regular? — Yes.

Who checks the register daily? — Chief Jailor.

14) How many clerks are working in each branch of the office and what is the qualification of each clerk? — 4 In office branch & 3 in stores.

I Asst Jailor:- Prisons Test & Mysore Lower Secondary in Engli

II Asst Jailor:- Madras Lower Secondary.

III Asst Jailor:- Prisons Test. (He is doing duty in the office of the Inspr-Genl of Prisons) Clerk of the Inspr-Genl'S offic is working in the Jail.

Munshi:- Mysore Lower Secondary in English & Kanarese and Type - Writing Elementary.

Deputy Munshi:- ---

Cumbly Maistry:- Mysore Lower Secondary.

Head Warder:- Type-Writing Elementary.

Service registers and lists of establishments etc.

Service registers and lists of establishments etc.

(15) Is an up-to-date list of the establishment, both clerical and menial, Maintained?	Yes.
(16) Is a record of the qualifications and services of the ministerial officers maintained up-to-date?	Yes.
(17) Are service registers maintained both for officials and menials, permanently holding appointments and brought up-to-date?	Yes.
(18) Are these registers arranged in order and kept in the records in a box?	Yes.
Who keeps the key of the box?	First Assistant Jailor.
(19) Is an office order book Maintained? Are orders of leave, punishments, etc, regularly recorded and given effect to?	Yes.
(20) Is a register of applications for appointments maintained and are selections made therefrom?	Yes.
(21) Are all the appointments made in accordance with rules pertaining to the Dept?	Yes; except in case of warder establishment whose height and chest measurements are not insisted upon on account of paucity of applicants.

Distribution of work:-

(22) Are there lists of duties which each clerk has to do?	Yes.
Is the work assigned to each official sufficient without being excessive?	Sufficient. Not excessive.

Arrear Lists:-

(23) Does every official submit once a month a list of references pending with him?	No.
Are these lists consolidated by the ministerial Head (Jailor) and is a consolidated statement by the 5th of the month following?	A consolidated statement one for the stores and another for office proper is prepared by the Store-keeper and 1st Asst Jailor, respectively, and is submitted by the 5th.

(24)

(8)

(24) Are these lists scrutinized carefully by the Jailor and reminders sent promptly where necessary? — Yes.

Reports and returns:-

(25) Is a statement of periodical reports and returns maintained and kept up-to-date? Are the due dates and the dates of actual submission and the names of clerks responsible for their preparation noted therein? Is it scrutinized monthly by the head of the office? Which are the returns, if any, overdue at the time of inspection? — Yes.

Due dates are noted therein.

Actual dates of submission are not noted and the names of the clerks responsible for their preparation are not also noted therein.

Nil.

Furniture List.

(26) Is a list of furniture maintained? — Yes.

Are all articles of furniture entered therein to-gether with their cost and date of purchase,etc, of each? — Yes; but the date of purchase not marked.

(27) Is the list verified once a quarter and the result reported to the Head of the office? — No.

(28) What is the condition of the furniture? — Good.

Is a note made in the furniture register of all articles lost or which have become unserviceable? — Yes.

Is the furniture adequate to the needs of the office or more than necessary? — Adequate.

Stationery and forms:-

(29) In whose custody is the stationery? — First Assistant Jailor

Are the stock and issue registers Maintained? — Yes.

Are they submitted monthly for the inspection of the officer in charge? — Yes.

Is a verification by stock taking done once a year? — Yes.

(30) Is a general indent book maintained for monthly issue of stationery? — No.

(9)

0) Are old and unserviceable articles sold by public auction and the proceeds credited to Government? — No occasion.

(31) Who keeps the stock of forms and registers? — Doing duty 3rd A Jailor.
Where they are kept? — In an Almirah in the office.
Are they properly arranged? — Yes.
Are all receipts and issues noted in a register? — No.

(32) Is a register of periodical issue of stationery maintained? (Vide Rule 36 of the Stationery Rules) — Yes.

File of standing orders.

(33) Is a complete set of standing orders of Govt maintained? Are circular instructions received from the superior authorities maintained in - separate files? Are these orders and circulars provided with a table of contents and if bulky also an index? — No. ✗

Library.

34) In whose charge is the Library? — First Assistant Jailor.
Where is it kept? — In the Superintendent's office room.

35) Is a register kept for entering books and publications and is it written - up-to-date? — No.

36) Is a catalogue of the Library maintained up-to-date? — Yes.

37) Are all the books in the Library correctly labelled and deposited in their appropriate place? — Yes.

38) Are all correction slips pasted in the volumes of enactments, rules,&c. — No. ✗

39) Are any books issued without a receipt or lent to strangers without the permission of the head of the office? — No books are lent out.

0) Is a monthly report of books removed and not returned submitted? — No.

1) Are cases of loss of or damage to any books reported promptly and orders obtained for their replacement? — No occasion.

(42)

Correspondence and Registers:-

(42) Are registers properly Maintained? — Yes.

What is the number of registers Maintained?

(43) Are registers of inward and outward correspondence properly maintained with references regularly marked? — References not regularly marked.

(44) How many of such registers are maintained? — 4.

Are a peon and tappal book Maintained? — Yes.

(45) Are the registers written up nealty? Are the entries concise and clear? — Yes.

(46) Are all receipts classified in the manner laid down in Rule II of the General Rules of Office Procedure? — Yes.

(47) Is there any delay in the fair copying and despatching of letters? — No.

Are all papers despatched invariably on the day they are signed or the following day? — Yes.

(48) Is the issue register Checked once by a month the Jailor? — Yes.

(49) Is an amad register maintained to enter all covers, as they are received in the Jail? — Yes.

(50) Is a separate petition register maintained? — Yes.

(51) Is there any abnormal delay in the disposal of petitions? — No.

(52) Are all the registers examined periodically by the Jailor and the Superintendent and signed by them in token of their inspection? — Yes.

(53) Are warrants securely kept in the custody of the Jailor and are dates of release noted thereon correct? — Yes.

Cash and contingencies.

(54) Are the following books maintained in addition to the general cash book and contingent register? (1) General Ledger or classified abstract of the monthly totals of the cash book. — Yes.
(2) Order book for contingent charges. — Yes.

(55) Are contingent and general cash registers written up-to-date? Does the cash on hand agree with the book balance? — Yes.

(56) What is the amount of the permanent advance? — Rs 1300 Stores. 200 Jail contingenci

Is an account of it kept correctly? — Yes.

(57) Is there any money on hand awaiting remittance to the Treasury or payment to parties? — Garden.. Rs 1-15-1 Manufacture.. 16- 3-

(58) Is the abstract contingent bill drawn at the end of each month in the manner laid down in Article 83 of the Civil Account Code and are the initials of the officer obtained? — Yes.

(59) Is the expenditure kept within the Budget grant? — Yes.

(60) Is the expenditure on office contingencies incurred under proper sanction and on necessity arising therefor? — Yes.

(61) Are the detailed contingent bills submitted with all vouchers within the first week of the succeeding month? — Yes.

Are all disallowances promptly deducted from the succeeding bills? — Yes.

Is the account of service postage labels correctly written up? — Yes.

Who keeps them and where? — Munshi,. In his table drawer.

Does the stock on hand agree with the book balance? — Yes.

62) Are salary bills prepared with reference to the attendance register, leave register and office order book? — Yes.

Are drafts of pay bills kept? — No.

63) In an acquittance roll maintained? Are all salaries drawn duly disbursed and proper receipts taken therein? — Yes.

Is a stamped receipt obtained for payments of over Rs 20/- Is the

Is the register examined every month by the Superintendent? — Yes.

(64)

the bills and payments entered in the cash book?	Yes.
(65) Is the undisbursed pay short-drawn in variably in the next pay bill?	Yes.
(66) Is necessary sanction obtained for drawing the pay or allowance of any incumbent requiring sanction of the higher authorities?	Yes.
(67) Are all amounts drawn on travelling allowance bills disbursed and acquittance taken?	Yes.
Are drafts of the office copies of the travelling allowance bills maintained in a register?	Yes.
Is there any undisbursed travelling allowance kept?	No.
Have personal claims of officers to pay and increments discharges without delay?	Yes.
68) Are pension applications prepared and submitted in time?	Yes.
69) How many cases are pending and why?	No.

Records:-

70) Are the records properly kept?	Yes.
71) What system is followed in the arrangement of records, whether subjectwar or cronological?	Subjectwar.
72) Are all the records sorted according to the prevailing system? If not what is quantity of papers remaining to be sorted? What time is necessary for completing the sorting.	No; the records that are to be destroyed are not weeded out.
73) Have rules been framed for regulating the preservation and destruction of records? Have all time-expired papers been eliminated according to rules?	Rules have been fram but they are not atten ed to.

Manufacture Registers:-

74) Are the stock books of raw materials and Manufactured articles up-to-date? — Stock book of miscellaneous raw materials is not written up-to-date.

75) Are raw materials issued only on indents passed by the Superintendent and are articles manufactured therefrom duly noted in the indents concerned and properly - appriced? — Yes.

76) What is the amount of outstanding debts and are they being collected regularly? — Rs 1556-4-9. Manfc,. 151-2-6. Garden. Yes;except the following:-

Superintendent, Military Stores;- Rs 1-14-0.
Mr. E.R.Subba Rao..... 15- 9-1.
Annasamy Iyer..... 1- 8-0.

77) Are the sale proceeds of manufactured articles given to the Chief Jailor or the Superintendent at the end of each day? — Yes.

Miscellaneous.

78) Is an inspection minute book maintained and written up as laid down in para 4 of G.O. No. 10870-918/E.A. 43-14-1 dated 10th April 1915? — Yes.

79) Extent to which points noted for action at previous inspection have been attended to.

80) Any irregularities or informalities observed in the course of inspection, whether connected with the printed questions or not and suggestions, if any, for improving the efficiency of the working of the office.

Sd/- T.V. Arumugam Mudaliar

Inspector-General of Prisons

" C o p y "

Arumugam

spector-General of Prisons.

22/1/19.

G.R.S. VI-71]

SUBJECT.....

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Diary No. of letter replied to.....7787.....

Section Pris

File No. 47-18

Serial No. 2

General and Revenue Secretariat

(Pris)

Proceedings of the Government of His Highness the Maharaja of Mysore.

, *the* 191 .

Date of issue..... 22/2/19

Signed by.....

Read.— Letter No. 215/89-07 d/ 22nd Jany 1919 from the D.G. of Prisons forwarding a copy of his notes of inspection of the B.C. Jail, during Dec 1918 and stating that a copy thereof has already been sent to the supdt of the said Jail for necessary action.

this be

i Printed?

ii treated as a standing order?

iii published in the Gazette English part?

iv translated?

v placed at the disposal of the press?

vi published in the Gazette Kannada part?

Order Thereon:— No

over.

Order No. G 18224

Recorded.

2. The I. G. of Prisons is requested to draw the attention of the Supdt. of the B. C. Jail to the confused state of records in this office and to the strict adherence of the rules regarding their destruction, in accordance with Eg. O. No. 738-787/ E.A.G. 299 d/ 14th Aug= 1918.

P. W. Hall

for Chief Secy.

List of enclosures.

To The I. G. of Prisons

68

G&R 1492

1412

Copied by

Examined by